Washington State Department of Transportation

Manufacturer's Certificate of Compliance Check List

Instructions: This form is required for each shipment and must be completed, signed, and dated by the PEO. It is NOT required for concrete delivery tickets, asphalt bill of lading, or admixtures.

Contract Number	SR Number	Section	Date

Project Engineer:	Contractor:

The attached Manufacturer's Certificate of Compliance for a quantity of _____ for Bid Item # _____;

Material _____, has been checked for conformance to

Section 1-06.3 of the *Standard Specifications* per the check list shown below.

		YES	NO
1.	Is a Mfg. Cert. proper documentation for this item of material? *See Note 1*	☐	☐
2.	Is the certification being provided PRIOR to the material being installed?	☐	☐
3.	If the answer to No. 2 above is "NO," Is there an attached copy of the contractor's approved request for permission to install prior to providing a Mfg. Cert. for acceptance per WSDOT Std Spec 1-06.3?	☐	☐
4.	Has an approved RAM/QPL been received for this item?	☐	☐
5.	Does the Mfg. Cert. identify the name of the manufacturer and/or fabricator?	☐	☐
6.	Does the Mfg. Cert. identify the quantity of material being certified and/or placed by type, size, lot, or heat number? *See Note 2*	☐	☐
6a.	Does the material intended to be placed match the certification provided?	☐	☐
7.	Does the Mfg. Cert. identify the applicable contract specification (i.e., WSDOT, AASHTO, ASTM) that the material is to meet? *See Note 3.*	☐	☐
8.	Does the Mfg. Cert. provided show the material conforms to the required specifications? (i.e., WSDOT, AASHTO, ASTM) *See Note 4*	☐	☐
9.	Is the Mfg. Cert. signed by a corporate official?	☐	☐
10.	Does the Mfg. Cert. identify the heat/lot numbers?	☐	☐
11.	Is a supporting mill test attached showing the physical and chemical test values meeting applicable specifications? *See Note 3.*	☐	☐
12.	Does the supporting documentation show the chain of custody from the Mill Certification to the delivery of the material at the Jobsite for all entities involved in handling the material?	☐	☐

Remarks:

Notes:

1. Check the Record of Materials (ROM), Special Provisions, or the 'Approved' Request for Approval of Material (RAM).
2. Rebar cut sheets may be used in lieu of bill of lading or invoice.
3. Test values required to be supplied with Manufacturer's Certificate for steel reinforcing bars and structural steel. Manufacturer's Certificate for some steel items, such as steel culvert pipe items, may reference heats used.
4. Any questions answered with a "No" are required to be resolved prior to approving the Manufacturer's Certificate of Compliance Package.
   - As part of the Field Verification process per Construction Manual 9-1.5 – Field Verification of Materials, the Field Inspector is required to visually inspect the material delivered to the jobsite is the material that is part of an Approved Manufacturer Certificate of Compliance Package.

☐ Accepted as proper documentation per Section 1-06.3 of the *Standard Specifications*.

☐ Returned to Contractor for correction of "NO" answers recorded in items _____

Submitted By	Date