

Governance

Establishes the framework, rules, and decision-making processes that align the project with organizational objectives. It defines structural boundaries and how the project interacts with other organizational entities

LAUNCH NEW PROJECT

[PMP Template Options \(DOCX 140KB\)](#)

[Team Charter Template \(DOCX 54KB\)](#)

[Contact List Template \(XLSX 35KB\)](#)

[Org Chart Template – Design \(PPTX 66KB\)](#)

[Org Chart w/ Consultant \(PPTX 67KB\)](#)

[RACI Matrix Template \(XLSX 78KB\)](#)

[Kick-off Meeting Template Options \(PPTX 34KB\)](#)

[Meeting Template \(DOCX 117KB\)](#)

ON-GOING MANAGEMENT

[Lessons Learned Template \(XLSX 22KB\)](#)

[Change Management Log \(XLSX 23KB\)](#)

SHELF PROJECT

[Shelf Project Report Template \(DOCX 200KB\)](#)

[Shelf Project Report \(YouTube\)](#)

TRAINING

User may need to create a subscription to access the following Skillsoft trainings.

[Project Management \(Skillsoft\)](#)

[Project Management Plan \(Skillsoft\)](#)

[Initiation & Planning \(Skillsoft\)](#)

[Integrate Activities & Changes \(Skillsoft\)](#)

[Computer Aided Engineering \(CAE\) Tech Support & Guidance](#)

[ProjectWise Tech Support & Guide](#)

[Design Documentation Training \(PDF 6MB\)](#)

[Design Training Overview \(PDF 1.1MB\)](#)

[Learn Project Management \(YouTube\)](#)

[Change Management \(YouTube\)](#)

[Launch a New Project \(YouTube\)](#)

[Kick-Off Meeting \(YouTube\)](#)

Scope

Focuses on defining, validating, and controlling exactly what is included and excluded from the project work. It prevents scope creep and ensures the team delivers the agreed-upon results.

TRAINING

[Plans Specs & Estimate \(PS&E\) \(PPTX 12MB\)](#)

[Design Training Courses Matrix \(PDF 83KB\)](#)

[Theory of Negotiations \(YouTube\)](#)

[8 Step Approach Part A \(YouTube\)](#)

[8 Step Approach Part B \(YouTube\)](#)

[WSDOT Scoping \(YouTube\)](#)

Schedule

Entails managing timelines, activity sequencing, dependencies, and resource allocation to ensure deliverables are completed on time.

TRAINING

The P6 Learning portal site will help effectively manage, monitor and communicate project progress.

Finance

Covers cost management, budgeting, financial stewardship, and value realization to meet expected return on investment (ROI) expectations.

TRAINING

[Bid Tabs Pro - Plus Tech Support & Guidance](#)

[Bid Tabs Pro User’s Guide \(PDF 1.6MB\)](#)

[Bid Tabs Pro - Plus User’s Guide \(PDF 3MB\)](#)

[Basis of Estimate \(XLSX 30KB\)](#)

[Cost Estimating \(YouTube\)](#)

[Quick Video: Cost Estimating \(YouTube\)](#)

[Spend Plan \(YouTube\)](#)

Stakeholders

Involves identifying, engaging, and collaborating with the people or groups who impact or are impacted by the project to maintain supportive relationships.

EXAMPLES

[Notice of Entry Letter Example \(DOCX 53KB\)](#)

Resources

Addresses the management and allocation of team members, as well as physical assets, materials, tools, and facilities needed for project execution.

TRAINING

[Theory of Negotiations \(YouTube\)](#)

[Negotiations \(part 1\) \(YouTube\)](#)

[Negotiations \(part 2\) \(YouTube\)](#)

[10 Types of Org Charts](#)

[Project Management Learning Path \(PDF 365KB\)](#)

[Project Management Learning Path 2023 \(XLSX 332KB\)](#)

[Bluebeam Tech Support](#)

Risk

Identifies potential threats and opportunities and guides how to navigate uncertainty. It includes strategies to protect project objectives while enabling innovation.

TOOL & MATERIALS

LAUNCH NEW PROJECT

[Cost Risk Management](#)

[Risk Management Guide \(PDF 12MB\)](#)

[Cost Risk Estimate & Management Glossary \(PDF 1.7MB\)](#)

[Risk Breakdown Structure \(XLSX 320KB\)](#)

ON-GOING MANAGEMENT

[Cost Risk Assessment](#)

[CRA-CEVP Training-Participation Matrix \(XLS 66KB\)](#)

[Project Risk Analysis Model \(XLSM 5.2MB\)](#)

[Project Risk Analysis Model Users Guide \(PDF 3MB\)](#)

[CRA-CEVP Prep-Session Agenda Sample \(DOC 56KB\)](#)

[CRA-CEVP Workshop Agenda Sample \(DOC 85KB\)](#)

[CRA-CEVP Risk Workshop Report Summary-Data Reporting-Entry Form \(XLSX 50KB\)](#)

[Value Engineering with Risk Assessment \(PDF 234KB\)](#)

TRAINING

[Quick Guide - Risk & Uncertainty \(PDF 811KB\)](#)

[Risk Management Overview \(YouTube\)](#)

[Risk Management Planning \(YouTube\)](#)

[Risk Identification \(YouTube\)](#)

[Risk Qualitative Analysis \(YouTube\)](#)

[Risk Quantitative Analysis \(YouTube\)](#)

[Risk Response \(YouTube\)](#)

[Risk Monitor & Control \(YouTube\)](#)